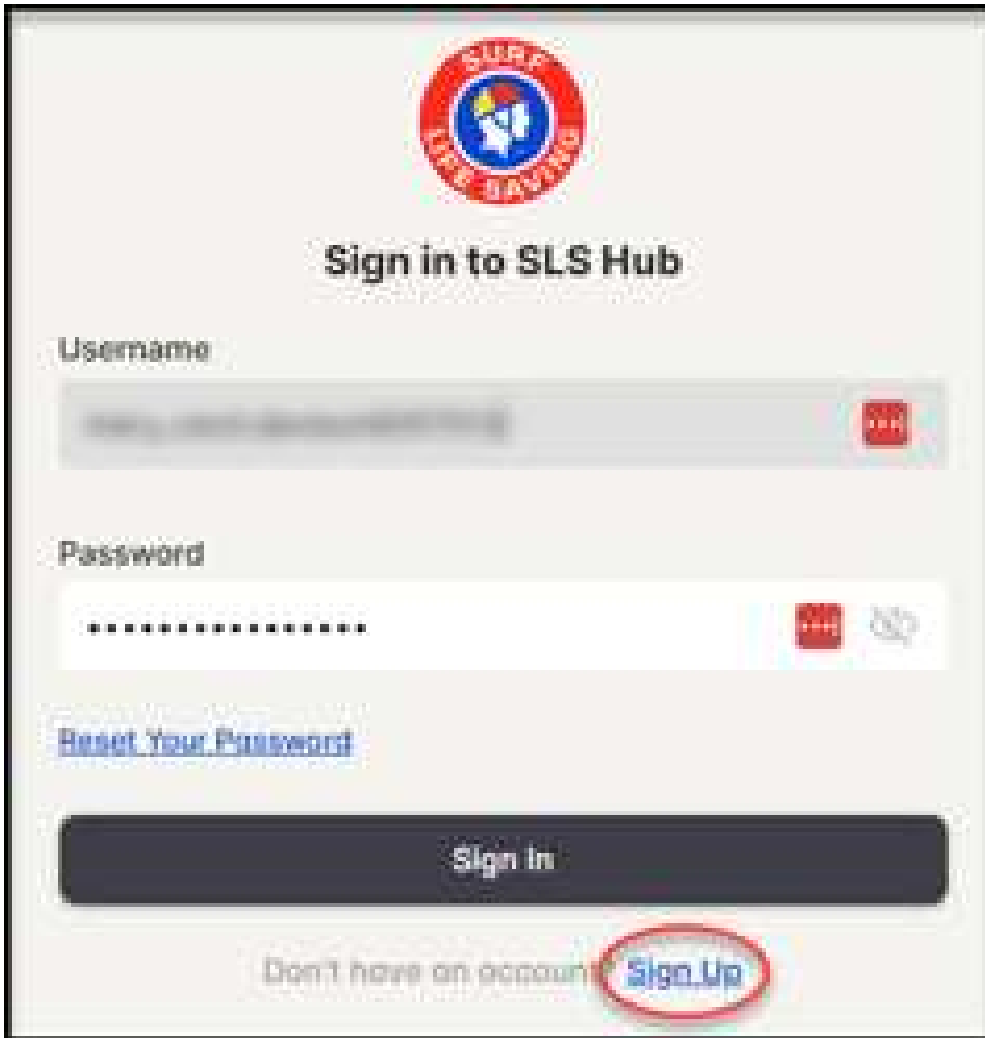


SLS HUB USER GUIDE – JOIN/RENEW

1. SIGN UP





Sign in to SLS Hub

Username

.....

Password

.....

[Reset Your Password](#)

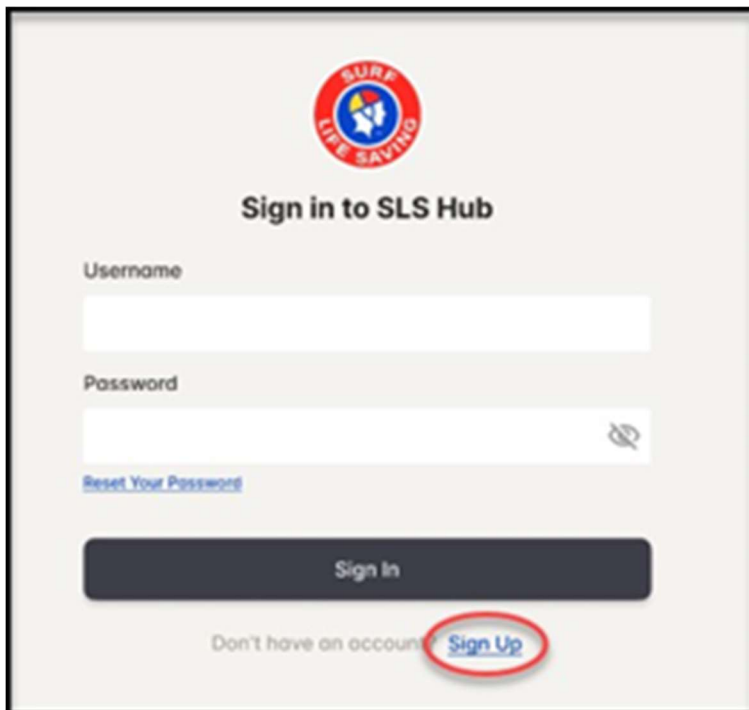
Sign In

Don't have an account [Sign Up](#)

If you don't have a SLS Hub account, you can start the process of signing up by navigating to the [SLS Hub Sign In](#) page and selecting "Sign Up".

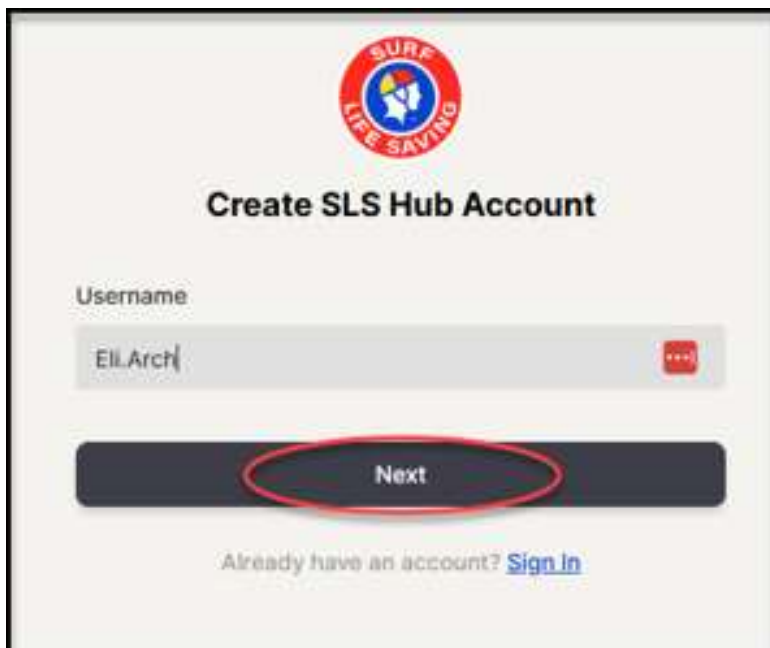
1.1 Sign Up - How to create your SLS Hub account

1. Navigate to the [SLS Hub](#) Sign In page
2. Select “Sign Up”



The screenshot shows the 'Sign in to SLS Hub' page. At the top is the SLS Hub logo, which is a red circle with a white surfboard and the text 'SURF LIFE SAVING'. Below the logo is the title 'Sign in to SLS Hub'. There are two input fields: 'Username' and 'Password'. Below the password field is a link that says 'Reset Your Password'. At the bottom, there is a dark blue button labeled 'Sign In'. Below the button, the text 'Don't have an account?' is followed by a blue link 'Sign Up' which is circled in red.

3. Decide on a Username and enter it into the “Username” field
4. Select “Next”



The screenshot shows the 'Create SLS Hub Account' page. At the top is the SLS Hub logo. Below the logo is the title 'Create SLS Hub Account'. There is a 'Username' input field containing the text 'EllArch'. To the right of the input field is a red error icon. Below the input field is a dark blue button labeled 'Next' which is circled in red. At the bottom, the text 'Already have an account?' is followed by a blue link 'Sign In'.

5. Enter your details and select “Sign Up”

If you are a parent signing up yourself and your family, the SLS Hub account details entered should be in your name

Create SLS Hub Account

First Name: Eli Last Name: Archer

Email: eli.archer@sbs.com.au

Password: [masked]

Confirm Password: [masked]

- Your password must be 8-20 characters in length.
- Your password must contain at least
 - 1 uppercase letter [A-Z]
 - 1 lowercase letter [a-z]
 - 1 number [0-9]
 - 1 symbol from the given set [- ' ! @ # % ^ & * > _ ~ ` \$]

Sign Up

Go Back

Already have an account? [Sign In](#)

6. Receive a verification code via email. You can select “Re-send code” after 30 seconds to have the code re-sent.
7. Enter the code and select “Verify Code”

Code Verification

We sent a code to eli*****@sbs.com.au.
(Please check your SPAM or JUNK folder if you didn't see our email in your inbox)

Enter 6-digit code

Time left to enter the code: 05:00s

Verify Code

Re-send Code

Back to [Sign In](#)

Your SLS Hub account has been created!

7. Select which scenario applies to you



- I am a current or past member of a club
- I am a brand new member joining a club or other organisation for the first time

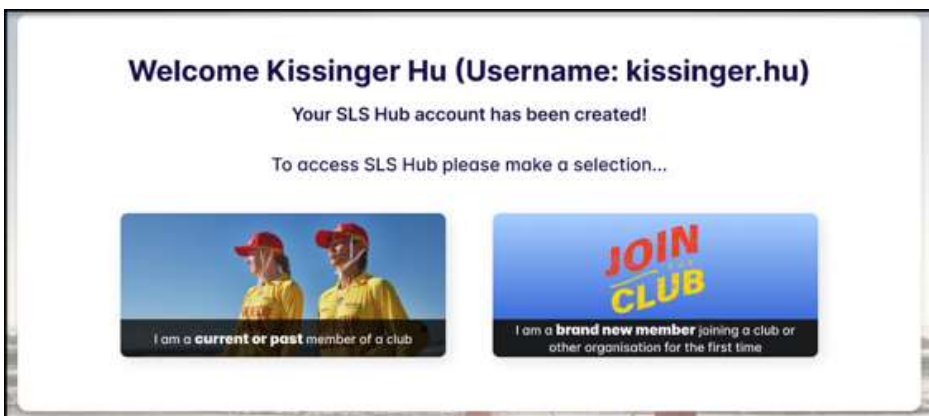
You will not be able to access your SLS Hub account until you've selected and completed the process for one of these options.

1.2 Sign Up – How to finish setting up your SLS Hub account

Once you've created your SLS Hub account, you will need to finish setting up your account by answering a few more questions.

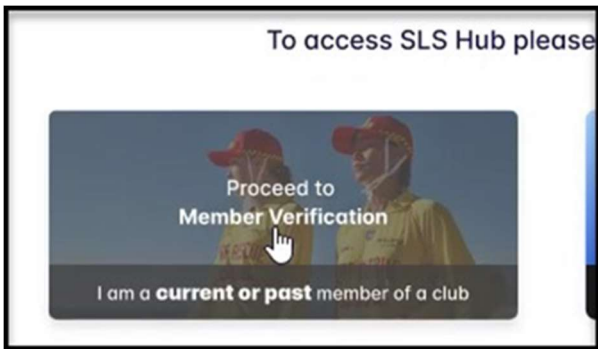
On the "Your SLS Hub Account Has Been Created!" page review the following options and make your selection:

- I am a current or past member of a club
- I am a brand new member joining a club or other organisation for the first time



I am a current or past member of a club

1. Hover over the "I am a current or past member of a club" tile
2. Select "Proceed to Member Verification"



3. Enter your details and select “Confirm”

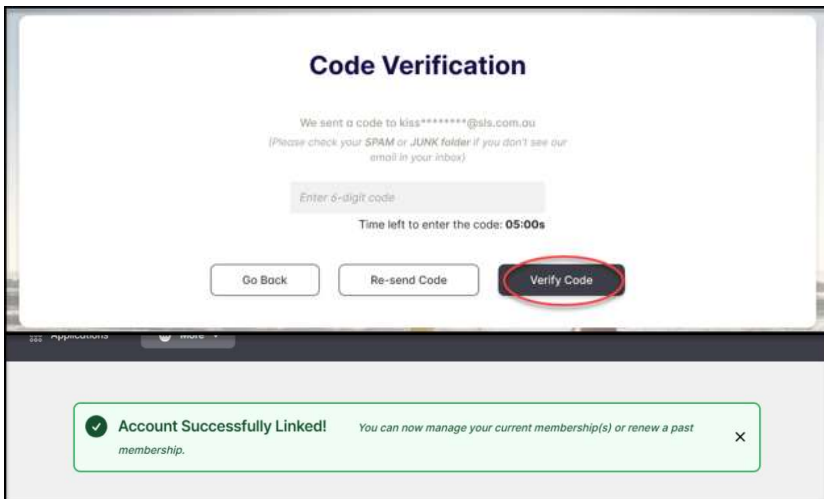
A screenshot of a "Member Verification" form. The title "Member Verification" is at the top in bold. Below it is the instruction "Please input your member information below.". The form contains three input fields: "First Name", "Last Name", and "Date of Birth". There is also a checkbox labeled "Are you known by another first name?". At the bottom of the form are two buttons: "Go Back" and "Confirm". The "Confirm" button is circled in red.

4. Confirm where you would like your verification code to be sent

A screenshot of the "Member Verification" form showing the next step. The title "Member Verification" is at the top. Below it is a green checkmark icon and the text "We've located you in our system!". The question "Where would you like your verification code sent?" is displayed. There are three radio button options: "kiss*****@sls.com.au" (which is selected), "+61 * **** 8017", and "None of these are correct. Please help.". At the bottom are "Go Back" and "Confirm" buttons. The "Confirm" button is circled in red.

5. Receive a verification code via email or text message

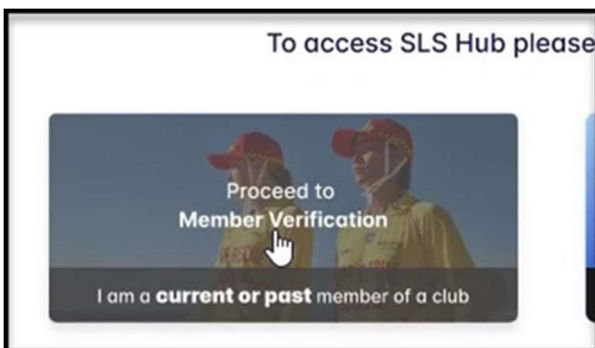
6. Enter the code and select “Verify Code”



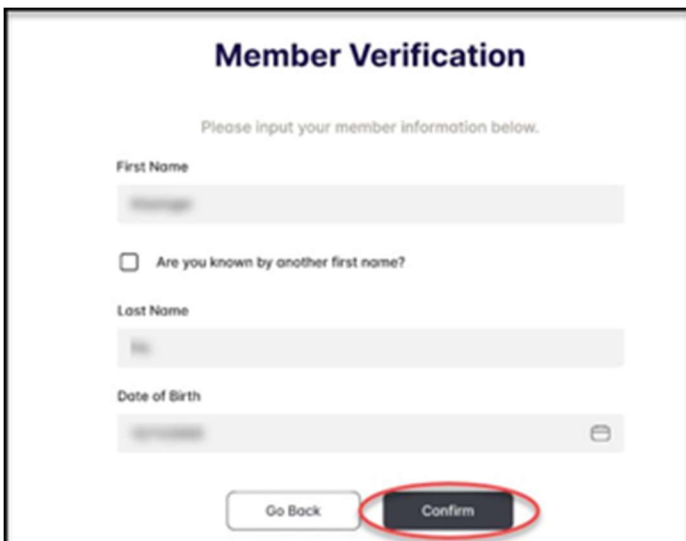
Your account is now successfully linked! You can manage your current membership(s) or renew a past membership.

1.3 I am a current or past member of a club

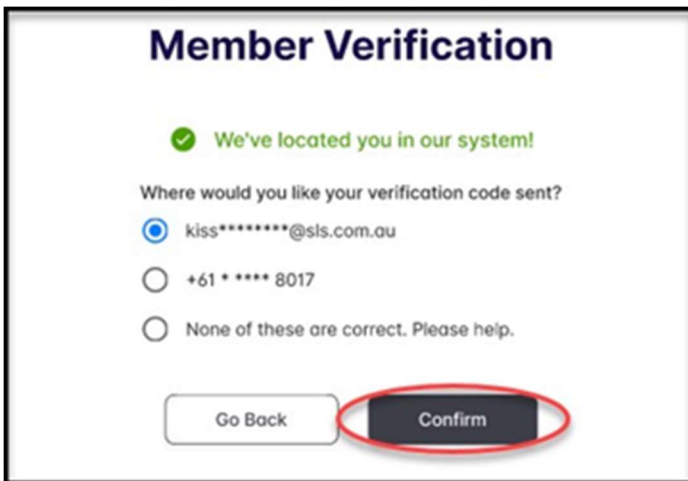
1. Hover over the “I am a current or past member of a club” tile
2. Select “Proceed to Member Verification”



3. Enter your details and select “Confirm”



4. Confirm where you would like your verification code to be sent



Member Verification

✓ We've located you in our system!

Where would you like your verification code sent?

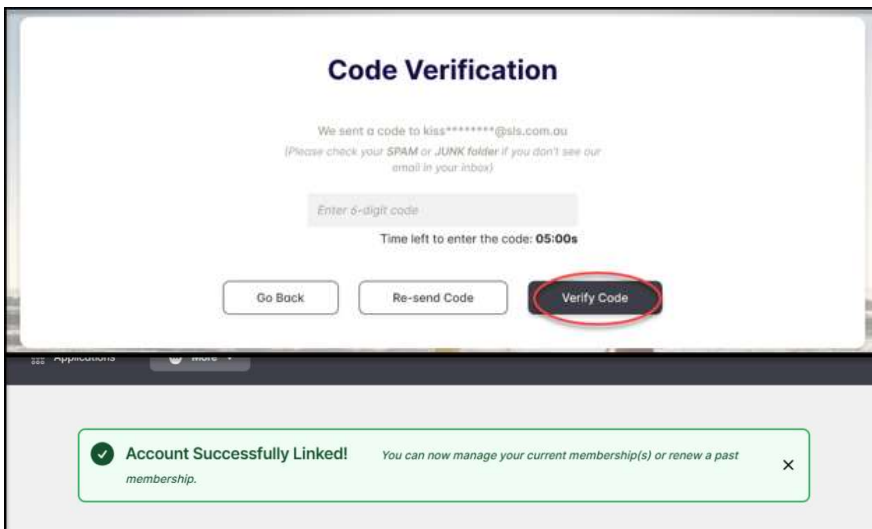
☒ kiss*****@sls.com.au

☐ +61 * **** 8017

☐ None of these are correct. Please help.

[Go Back](#) [Confirm](#)

5. Receive a verification code via email or text message
6. Enter the code and select “Verify Code”



Code Verification

We sent a code to kiss*****@sls.com.au
(Please check your SPAM or JUNK folder if you don't see our email in your inbox)

Enter 6-digit code

Time left to enter the code: 05:00s

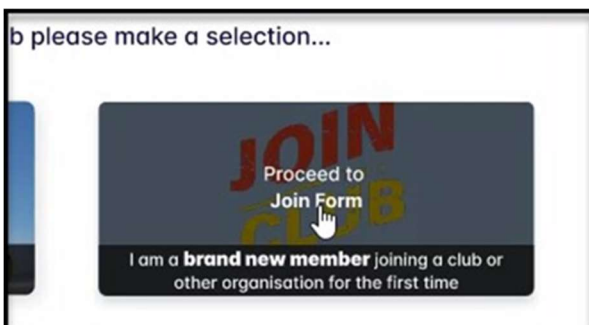
[Go Back](#) [Re-send Code](#) [Verify Code](#)

✓ **Account Successfully Linked!** You can now manage your current membership(s) or renew a past membership. ✕

Your account is now successfully linked! You can manage your current membership(s) or renew a past membership.

1.4 I am an individual looking to join a SLS Club

1. Hover over the “I am a brand new member joining a club or other organisation for the first time” tile
2. Select “Proceed to Join Form”



b please make a selection...

JOIN CLUB

Proceed to Join Form

I am a **brand new member** joining a club or other organisation for the first time

2. Select the club you want to join and “I am an individual looking to join a SLS Club” if the scenario applies to you
3. Select “Next”

4. Enter your personal details and select “Next”

5. Enter your contact and emergency contact details and select “Next”

You are required to provide your parent/guardian details if you are <18 years of age. They will be copied in on all email/SMS communication.

6. Tick to recognise and accept the Declaration

Your parent/guardian must acknowledge the membership declaration on your behalf if you are <18 years of age

7. Select “Next”

8. Select the applicable joining fees and select “Next”

Join Form

[Select Club](#)
[Member Details](#)
[Declaration](#)
[Joining Fees](#)
[Make Payment](#)

Please select your desired Joining Fee(s) from the options available below

Larry Smith

\$70.00 - New Membership Fee 2022/23

Go Back **Next**

9. Select the applicable add-on fees and select “Next”

Join Form

[Select Club](#)
[Member Details](#)
[Declaration](#)
[Joining Fees](#)
[Make Payment](#)

Add-on Fees

Larry Smith

☐ \$25.00 - Extra Key

Go Back **Next**

10. View a summary of the fees you will pay

Join Form

[Select Club](#)
[Join Membership](#)
[Complete Details](#)

Order Summary

Test NSW Club - Female New Membership Fee	\$1.00
Jane Hu - 08/12/2016 Female Come Try Nippers	\$1.00
Total	\$2.00

Club: Test NSW Club (NSW)

Contact Details: +61 412345678

test address

Emergency Contact: +61 412345678

11. Select your desired payment method

12. If you selected “Card” then enter the relevant details

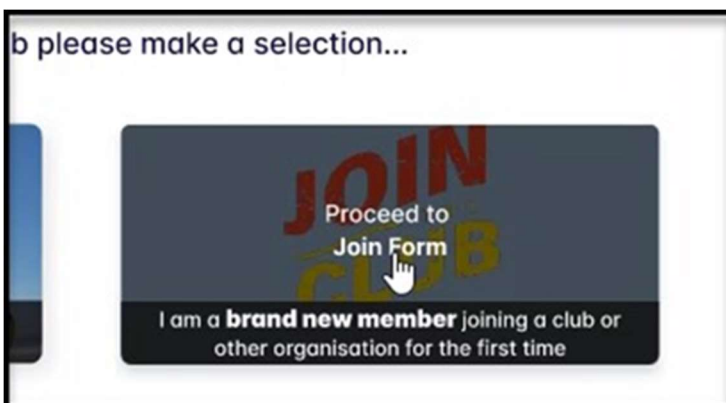
13. Select “Pay” or “Next”

Your membership application is now successfully submitted!

Once payment has been made, the club will process your membership request and send you an email when it has been approved.

1.5 I am parent/guardian (18+) looking to sign up my child/family

1. Hover over the “I am a brand new member joining a club or other organisation for the first time” tile
2. Select “Proceed to Join Form”



2. Select the club you want to join and “I am a parent/guardian (18+) looking to sign up my child/family” if the scenario applies to you

If you are looking to sign up your child/children only you must go back to the Sign In page and create an SLS Hub account for each child under their own name

4. Select “I am looking to sign up myself and family members” if the scenario applies to you
5. Select “Next”

6. Enter the details of at least one primary member (*Note: this must be the parent or guardian’s info*)
7. Enter the details of at least one standard member
8. Select “Next”

9. Enter your contact and emergency contact details and select “Next”

Parent/guardian details are required for anyone <18 years of age. They will be copied in on all email/SMS communication.

10. Tick to recognise and accept the Declaration

If one of the family members is <18 years of age, the parent/guardian must acknowledge the membership declaration on their behalf

11. Select “Next”

Join Form

Select Club Add Members Contact Details **Declaration** Joining Fees Make Payment

☒ I have read, understood, acknowledge, and agree to the declaration including the warning, exclusion of liability, release & indemnity, relating to a serious criminal offence. I acknowledge that if my application for membership is successful, I will be entitled to all benefits, advantages, privileges, and services of SLA membership.

☒ I, Felix Huu, am the parent or guardian of the applicant.

I authorise and consent to the applicant undertaking the SLA Activities. In consideration of the applicant's membership being accepted I expressly agree to be responsible for the applicant's behaviour and agree to personally accept in my capacity as a parent or guardian the terms set out in this membership application and declaration including the provision by me of a release and indemnity in the terms set out above. In addition, I agree to be bound by and to comply with the SLA constitution and any regulations and policies made under it.

Go Back **Next**

12. Select the applicable joining fees for each member and select “Next”

Join Form

Select Club Add Members Contact Details Declaration **Joining Fees** Make Payment

Please select your desired Joining Fee(s) from the options available below

Hoskingsville
\$1.00 - New Membership Fee For all members renewing as a social/community member (non-participating or non-competitive)

Jane Hu
\$1.00 - Come Try Nippers For all members renewing as a social/community member (non-participating or non-competitive)

Go Back **Next**

13. Select the applicable add-on fees for each member and select “Next”

Join Form

Select Club Add Members Contact Details Declaration Joining Fees **Add-on Fees** Make Payment

Add-on Fees

Hoskingsville

- ☐ \$1.00 - Ladies Swimming Costume - Sizes 8-20
- ☐ \$1.00 - Gym
- ☐ \$75.00 - Female Club Swimmers
- ☐ \$20.00 - Club Cap

Jane Hu

- ☐ \$75.00 - Female Club Swimmers
- ☐ \$20.00 - Club Cap

Go Back **Next**

14. View a summary of the fees you will pay

Join Form

Select Club Add Members **Contact Details**

Order Summary

Member ID: - Female	
New Membership Fee	\$1.00
Jane Hu - 08/12/2016 Female	
Come Try Nippers	\$1.00
Total	\$2.00
Club	Test NSW Club (NSW)
Contact Details	+61 412345678
	test address
Emergency Contact	+61 412345678

15. Select your desired payment method
16. If you selected “Card” then enter the relevant details
17. Select “Pay” or “Next”

Select Club **Select Payment** Make Payment

Payment

Payment Method

☒ Card 

☐ Bank Transfer

☐ Other

Your membership application is now successfully submitted!

Once payment has been made, the club will process your membership request and send you an email when it has been approved.